



# PARENT PAYMENT POLICY

Dear Parents/Guardians,

Ranfurlly Primary School is looking forward to another great year of teaching and learning and would like to advise you of Ranfurlly Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that is through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to offer specialist curriculum experiences e.g., FLIP program, specialist music tuition, up-to-date digital devices and online digital subscriptions.

For further information on the Department's Parent Payments Policy please see the one-page overview attached.

Yours sincerely

Dennis Mitchell  
PRINCIPAL

Nardia Sheriff  
SCHOOL COUNCIL PRESIDENT

FAMILY NAME: \_\_\_\_\_

Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum	Amount
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Classroom consumable – pens, pencils, writing &amp; project books, markers, glue sticks, scissors, pencil case, document wallet</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper</li> <li>• Science – chemicals</li> <li>• Mathematics – numeracy blocks</li> <li>• English – book boxes</li> <li>• Sports – equipment</li> </ul>	\$100.00
ICT Devices & Online Subscriptions	\$ 30.00
<b>Other Contributions - for non-curriculum items and activities</b>	
Amount	Amount
Student / Parent communication tool – Compass	No Charge
Student Wellbeing programs	No Charge
First aid equipment	No Charge
School grounds maintenance and improvements (donations would be appreciated)	No Charge
<b>Suggested Total Amount</b>	<b>\$130.00</b>
<b>Returning this paperwork to school is your authorisation for the School to invoice your family.</b>	

### Financial Support for Families

Ranfurly Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State School Relief Fund

These options are dependent on families holding a Health Care Card, Pension or Veterans Affairs card. For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact: Jen Hards Ph: 03 5022 1299

### Extra-Curricular Items and Activities

Ranfurly Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. These Extra-curricular Items and Activities are provided on a user-pays basis.

If you would like to purchase an item or activity for your child, please indicate on the table below and return paperwork to the school.

Extra-Curricular Items and Activities	Amount	Purchase (Please tick)
Optional Year 6 Melbourne school camp*	\$400	
Optional Year 5 Ballarat school camp*	\$350	
Optional Year 4 Rose's Gap school camp*	\$300	
Optional Year 3 Swan Hill school camp*	\$150	
Optional Visiting Performers (payment per visit)	TBA	
Optional Year 6 Interschool Sports program	TBA	
Other optional Excursions/Activities to be scheduled (e.g., Instrumental music or singing tuition)	TBA	
Optional End of Year Activities – all year levels (Cost varies per grade)	TBA	
School Magazine	\$15	
<b>Total Extra-curricular Items and Activities</b>		<b>\$</b>

\* Camp prices are approximate only; they are subject to change depending on quotes from camp providers.

#### Payment methods

Bpay – contact the school for your family Bpay details  
EFTPOS  
Cash

#### Refunds

Parent requests for refunds are subject to the discretion of the school, they are made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

#### FURTHER INFORMATION AND RESOURCES

Department of Education Websites:

- [Financial Help for Families](#)
- [Parent Payments](#)

#### REVIEW CYCLE AND EVALUATION

<b>Policy last reviewed:</b>	March 27 <sup>th</sup> 2023
<b>Approved by:</b>	School Council
<b>Next Scheduled Review date:</b>	March 2024

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g., textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child does not miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.